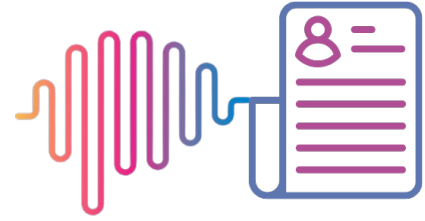


# PM CV Enhancement Premium Service —Service Description



## What it is

For project managers who want a **high-touch** CV transformation experience, the **PM CV Enhancement (Premium)** service provides **personalised consultant interaction** with three video calls, in-depth analytics, and guided enhancements. This service includes a **Job/Role Post-Implementation Review (PIR)**, where we uncover the real impact of your past roles, ensuring your CV reflects **authentic achievements** and **compelling value statements**. Combining expert insights with structured improvement cycles, this service is perfect for professionals looking to craft a CV that stands out in a competitive job market.

The Premium Service gives you control over the CV editing, while we provide comprehensive CV analysis, feedback, and enhancement recommendations. We also provide a copy of the **PM CV for Impact Framework Guidebook** that explains the Framework concepts and provides step-by-step instructions on each type of enhancement option.

## Who This Is For

This service is designed for **Project Managers, Program Managers, Agile Delivery Leads, Scrum Masters, PMO professionals**, and **other project delivery experts** who want to:

- Keep control of the CV content whilst still leveraging the benefits of an advanced, Project management-specific CV framework.
- Take control of their **career narratives** for job-seeking.
- Avoid **bland, generic CVs** that recruiters cannot differentiate from other candidates.
- **Customise applications efficiently** while maintaining **individual credibility**.

## What we do

### Overview

To deliver the Premium Service, we collaborate across 13 steps, performing two (2) cycles of information exchange by email or online chat. Plus, we have three (3) meetings to discuss feedback and agree on the next steps for your CV enhancement editing.

A key value point is the **Job/Role PIR**, in which we unpack one Job/Role in your CV to document a “free and frank” account of what happened – no sanitisation or obfuscation. We also dig into more specifics of tools, processes, techniques and so on to enable us to re-imagine the Job/Role in a way that is authentic to your experience and strengths as a project leader.

You perform all CV edits and updates, implementing our recommended improvements. We provide you with a handbook that explains step-by-step how to perform each recommended enhancement.

### Service Steps

Please review the exact steps listed below.

PM CV ENHANCEMENT SERVICE (PREMIUM)

#	Stage	Who	Action
1.	<b>Initiation</b>	<b>You</b>	Complete the signup process. Our online form collects background information and payment for the service. We'll send you a receipt and an email address confirmation message.
2	<b>Send CV</b>	<b>You</b>	Send us your current CV plus any supporting documents (via email to support@tiligent.com)
3.	<b>Analysis 1</b>	<b>Us</b>	We analyse your CV from the perspective of a PM Hiring Manager (see the <b>PM CV for Impact Framework Guidebook</b> for details of what analysis we do)
4.	<b>Feedback 1</b>	<b>Us</b>	We send you the analytical reports and guidelines for improvement.
5.	<b>Feedback &amp; Guidelines (Meeting 1)</b>	<b>You + Us</b>	we meet via MS Teams, Zoom or Google Meet, to walk you through the results of the analysis and the next steps based on our recommendations. We agree on the preparation steps for the Job/Role PIR session
6.	<b>Job/Role PIR (Meeting 2)</b>	<b>You + Us</b>	we facilitate the Job/Role PIR session for one Job/Role as a demonstration of the process and to kick-start your CV enhancement journey.
7.	<b>CV Editing 1</b>	<b>You</b>	You work through the information we provide according to our guidelines and clarify your experience statements. When complete, you send us the enhanced CV.
8.	<b>Analysis 2</b>	<b>Us</b>	We rerun the quality scores & analytics and develop updated guidelines for a second round of improvement editing by you.
9.	<b>Feedback 2</b>	<b>Us</b>	We send you the analytical reports and guidelines for improvement. We'll include a "close-out list" of enhancement actions we consider the minimum. We'll also send you a link to a page of CV templates for you to choose.
10.	<b>Feedback &amp; Guidelines (Meeting 3)</b>	<b>You + Us</b>	We meet via MS Teams, Zoom or Google Meet, to walk you through the updated results of the second analysis and develop a close-out list of changes needed to complete the CV Enhancement process. We also discuss the CV templates and choose the document best suited to your needs.
11.	<b>CV Editing 2</b>	<b>You</b>	You do another round of edits and updates according to our feedback and guidelines. When you're complete, you send the document back to us.
12.	<b>Hand Review</b>	<b>Us</b>	Our veteran Project leader performs a final review to identify any outlier issues, which we advise you of by email or chat.
13..	<b>Completion</b>	<b>You</b>	You fix any outlier issues and then update your CV into your preferred template according to agreed guidelines.

## What you Get

You get the following with the Premium service:

1. The completed process and deliverables as defined in "**What We Do**" above.

2. The **PM CV for Impact Framework Guidebook**, an e-book that describes exactly what you need to do in your “Homework” sessions and CV finalisation.

The result is a new CV stripped of empty and vague content, augmented with higher-value experience statements, and showcasing your authentic individual skills and experience, in a simple and easy-to-read format.

## What you Don't Get

In the Premium Service, all CV editing is done by you. Our consultants provide feedback and enhancement recommendations only.

We're available via chat or email to support you if you have specific problems with the PM CV for Impact Framework process or to discuss a particular aspect of your CV content.

If you don't have time and want us to do all of the CV editing, please choose the “**Done For You**” service.

## Key Benefits

As with all PM CV Enhancement Services, you get the benefits of a Project Management-specific CV Enhancement framework, experienced PM Consultant insights, and precision feedback based on up to seven (7) content analyses.

The specific benefits of the Premium Service are:

- **High-Touch Consultant Support** – Work directly with a seasoned **PM Hiring Manager** through **three video calls**.
- **Deep-Dive Job/Role Analysis** – The **Job/Role PIR session** uncovers and enhances the real impact of your past roles.
- **Expert CV Analytics & Feedback** – Gain insights from **up to seven** targeted analytical reports.
- **Tailored Recommendations & Guidance** – Receive personalised **improvement strategies** that match your career goals.
- **Balanced DIY Approach** – Keep control over your CV edits while benefiting from high-value **consultant insights**.